

# ASSET WEST PROPERTY MANAGEMENT LTD

## Canmore/Brokerage Office

#300, 729-10 Street,  
Canmore, AB T1W 2A3  
Phone: 403 678 3000 Fax: 403 678 0039

## Calgary Office

1138 Kensington Road. NW  
Calgary, AB T2N 3P3  
Phone: 403 290 1912 Fax 403 246 7998

[www.assetwest.com](http://www.assetwest.com)

## ESTOPPEL CERTIFICATE REQUEST FORM

(Fax to Canmore Office)

Please complete this form in order to process your request promptly. **(Please Print)**

Date Requested: \_\_\_\_\_

**Requesting Firm:** \_\_\_\_\_ : \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Current Owner/s:** \_\_\_\_\_

Unit # \_\_\_\_\_ Legal # \_\_\_\_\_ Condominium Plan# \_\_\_\_\_

Property Address: \_\_\_\_\_

**New Owner/s:** \_\_\_\_\_ Phone# \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Will the new owner be residing at the property address? Yes \_\_\_ No \_\_\_

**Possession Date:** \_\_\_\_\_

If possession date is the 1st of the month, who will be paying the condominium fee? Vendor \_\_\_ Purchaser \_\_\_

**Estoppel Pricing:** (Please circle one): Regular Service (3 to 7 business days) **\$210.00**

Rush Service (2 to 3 business day) **\$315.00**

Next Day Service **\$420.00**

Please note: Prices above include 5% GST GST Reg No 873374110RT0. We accept Cheques or Money Orders for all document requests.

Please make Cheques payable to: **Asset West Property Management Ltd.**

### THE FOLLOWING IS FOR OFFICE USE ONLY

Document Payment Received? Yes \_\_\_ No \_\_\_ Cheque #: \_\_\_\_\_ By (initial): \_\_\_\_\_

Monthly Condo Fee Assessment \$ \_\_\_\_\_ as of (date) \_\_\_\_\_

### Amounts Outstanding:

Condominium Fee: \_\_\_\_\_

Late Charges: \_\_\_\_\_

Special Assessment: \_\_\_\_\_

Caveat/Legal Costs: \_\_\_\_\_

Charge Backs/Fines/Arrears: \_\_\_\_\_

Caveat on Property? Yes \_\_\_ No \_\_\_

Late Charges: \_\_\_\_\_

Total Amount owing for Clear Estoppel \_\_\_\_\_